

**From:** [Steele, Rachel](#)  
**To:** [Munroe, Darla](#); [Grandey, Ali](#); [Griffith, Elizabeth M.](#); [Griffith, W. Ashley](#)  
**Cc:** [Panero, Wendy](#); [Coleman, Mathew](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Cody, Emily](#)  
**Subject:** Earth Sci/Geog 4911  
**Date:** Friday, May 6, 2022 8:31:21 AM  
**Attachments:** [image001.png](#)  
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Good morning,

On April 19<sup>th</sup> and 25<sup>th</sup>, the Social and Behavioral Sciences and Natural and Mathematical Sciences Panels (respectively) of the ASC Curriculum Committee reviewed a course proposal for Earth Sci/Geog 4911

The SBS Panel unanimously approved the request with 4 contingencies and 2 recommendations:

- **Contingency:** On the first page of the syllabus, please indicate how long and how often the class will meet each week. Although the class is not yet on the books, the syllabus must look like a scheduled class in terms of indicating when the class meets, and how long.
- **Contingency:** In the “how your grade is calculated” section of the syllabus, please clearly designate the distribution of points between the quizzes and participation grade.
- **Contingency:** The Panel requests that assigned or planned peer-reviewed articles appear on the course calendar, alongside the textbook-based readings.
- **Contingency:** The Panel asks that the date of the final exam also be included on the course schedule.
- *Recommendation:* In the ‘textbook’ section of the syllabus, the Panel suggests removing the term “recommended” with regard to the required textbook to ensure student clarity about the materials they need for the course.
- *Recommendation:* The Panel notes that the explanatory paragraph outlining how the class intends to meet the goals and ELOs for the Sustainability theme should cover the complete list of goals and ELOs, not just a selection of these points. The Themes Panel will send this back to the department as a contingency. The complete list of goals and ELOs are available here: <https://oaa.osu.edu/ohio-state-ge-program>

The NMS Panel unanimously approved the request with two contingencies, 2 recommendations, and one comment:

- Comment – The Natural and Mathematical Sciences Panel concurs with the contingencies and recommendations of the Social and Behavioral Sciences Panel.
- **Contingency:** Like the SBS Panel, the NMS Panel asks to see bibliographic information (title, author, page numbers, etc.) for readings that do not come from the course textbook. While the Panel understands that this is a rapidly developing field, and as such, these readings will change from semester to semester, an exemplar will help the Panel assess the rigor of the course.
- **Contingency:** The Panel requests that the department include Earth Sciences/History/EEOB 1911 as an acceptable pre-requisite (Course Change Request

pg. 1 under “Pre-Requisites and Exclusions” and syllabus pg. 1 under “Course Overview”) since 2911 was previously numbered 1911, and a number of current students will have that course as the pre-requisite.

- *Recommendation:* The Panel recommends that the deadlines in the “Description of Team Project Assignment” (syllabus pg. 6) be clearly laid out on the Weekly Schedule (Syllabus pg. 11) with specific due dates for each portion of the project.
- *Recommendation:* Since quantitative concepts are a part of the course, the Panel recommends that the department specify whether calculations will be required as a part the exams and outline any expectations surrounding this.

I will return Earth Sci/Geog 4911 to the department queue via curriculum.osu.edu in order to address the Panels’ requests.

Should you have any questions about the feedback of the Panels, please feel free to contact Wendy Panero (faculty Chair of the NMS Panel; cc’d on this e-mail), Mat Coleman (faculty Chair of the SBS Panel; cc’d on this e-mail), or me.

Best,  
Rachel



**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

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